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Priority Registration

Priority Registration has now begun for Fall 2017 as of March 20th, 2017 and will continue through April 23rd, 2017.

This [link](#) will take you to the Office of the Registrar's website for Fall 2017 Priority Registration.

New RCS Online Section Forms

The RCS Online Section Forms have been updated to include more information for processing your requests. The two new fields that are on the forms are Campus and Location.

Moving forward we ask that you select the correct campus and location for your sections forms.

Add Forms: The Campus will default to Main campus with the Location of Tucson. Please modify this information when submitting requests for sections on other campuses or locations.

Change Forms: The Campus and Location will update to what is listed in UAccess once you have clicked the "Get PeopleSoft Section Information" button.

Cancel Forms: Campus and Location fields have not been added to Cancel Forms.

Room Updates

BIO E 100 Lecture Hall

The lecture hall in the Bio Sciences East building is being updated this summer with new seats. With the update, the capacity in the room will be decreasing from a capacity of 271 to 250.

New Collaborative Learning Spaces

There will be five new collaborative spaces added for the Fall 2017 semester. The following rooms are being updated over this coming summer:

- GITT 207—Capacity will be 32.
- SAGHA 225—Capacity will be 40.
- EDUC 310—Capacity will be 36.
- HARV 210—Capacity will remain 50.
- GITT—Capacity will be 116 after the three rooms (GITT 201, 203, and 205) are combined.

For more information on Collaborative Learning Spaces, please see [here](#).

Room Configurations

Please remind instructors and department sponsored clubs to return the room to its original configuration if they move any of the furniture. Thank you for your aid in keeping our rooms clean and usable for everyone on campus.

UA Vitae and Workload

As we near the end of Spring 2017, RCS would like to remind you to double check your instructor workload and assignments. The information needs to be correct by Reading Day (May 4th, 2017) to be correct in UA Vitae. At this time, the data collected on Reading Day is not changed after it is collected.

Campus Section Numbers

With the multiple campuses now available in UAccess Student, RCS would like to remind everyone that when students search for classes in their Student Center, they will see only courses that are in the same campus in which they reside.

The public Schedule of Classes will display all active sections. Students are able to see any active section, though the public Class Search does prompt them to select a campus before searching for courses.

Main Campus:

In Person and Hybrid sections: These sections will use the normal section range of 001-099. (031-039 is reserved in Summer for Pre-Session sections.)

Fully Online: Also known as iCourse sections, these sections will use the section range 101-199. (131-139 is reserved in Summer for Pre-Session sections.)

Study Abroad: Study Abroad sections are designated with the section number range of 801-809.

Credit by Exam: Credit by Exam sections are designated as either having the section number 751 or 752.

New Start: New Start sections occur only in summer and have the section range of 061-069.

UA Online Campus:

UA Online campus sections are in the range of 201-299. (231-239 are reserved for Pre-Session sections in summer semesters.)

Distance and Community Campus:

Distance and Community Campus sections use regular section numbers 001-099 regardless of the instructional mode of the section.

Spring 2017 Final Exams

Final Exams are right around the corner. Below are some important notifications and reminders for the upcoming exams.

Common Finals Rooms

RCS has begun the process of sending Common Finals room assignments to departments who requested common finals. If you have not received your assignment for your Common Final by Friday, March 31st, please contact us.

Final Exam Conflicts

RCS will begin emailing departments on April 10th for potential room conflicts during Final Exams. We ask that you check with instructors at your earliest convenience and send a response through email. Events whose dates take place during Final Exams are scheduled once conflicts have been resolved.

Final Exam Event Scheduling

Events taking place during Final Exam dates, will be scheduled beginning April 13th, 2017. This may happen sooner if Conflicts are resolved quickly. Confirmations will be sent via email.

More information on Final Exam Schedules for Spring 2017 can be found [here](#).