



## Reverse Transfer Program: Opt-In/Opt-Out

Reverse transfer refers to a situation in which students have transferred to The University of Arizona from a two-year institution without earning an associate degree. Credits earned from enrollment at The University of Arizona are transferred back to the two-year institution for evaluation and, if applicable, will be used for an associate degree conferral prior to the student earning a four-year degree. This form allows you, the student, to opt-in or opt-out of the Reverse Transfer program at The University of Arizona.

- By opting in, you agree to let The University of Arizona share your academic records with other previously attended two-year academic institutions for the purposes of credit evaluation to determine your eligibility to an associate degree awarded by the previously attended institution.
- By opting out, FERPA protected academic records will not be shared with other academic institutions you attended for the purposes of credit evaluation.

We respect your privacy and require your opt-in or opt-out decision in writing by completing the section below.

Please indicate your selection by initialing one of the options below and filling in your name, student ID number, current date, and your signature. Once the form is completed, return this form to the Office of the Registrar at the Administration Building, Room 210, or by email from your official Arizona email account to [reghelp@arizona.edu](mailto:reghelp@arizona.edu). The consent form will be processed within seven (7) business days of receipt.

<b>Opt-In</b>	_____ Initial Here	I authorize the release of my academic records from The University of Arizona to a previously attended two-year institution for the purpose of credit evaluation to determine my eligibility to receive an associate degree through the Reverse Transfer program.
<b>Opt-Out</b>	_____ Initial Here	I do not authorize the release of my academic records from The University of Arizona to a previously attended two-year institution for the purpose of credit evaluation to determine my eligibility to receive an associate degree.

I understand that I have the right to update my options at any time at <https://registrar.arizona.edu/records/reverse-transfer>

Please note that you may Opt-Out but depending on the timing of your request, your information may have been sent prior to your opting-out.

Student ID	Student Name – First and Last	Date Signed
Student Signature - electronic signature accepted if using official Arizona email account		

### *For Office of the Registrar Office Use Only*

Comments	Processed by	Date
----------	--------------	------