Student Resource Guide:
International Student Verification of Lawful Presence

Step by Step Process

a. Go to **UAccess Student Center**
b. Click on **Personal**
c. Select **Personal Summary** from the dropdown

d. On the **Personal Summary** page, click on the **Lawful Presence** box

e. On the **Lawful Presence Page**, select **Complete now and attach documents**

You have not completed Verification of Lawful Presence (VLP) which is required in order to receive resident tuition rates or state-funded scholarships and financial aid.

Your VLP status can be verified by uploading a scanned copy of your acceptable documentation below or in person by making a copy of your Arizona driver’s license or other acceptable documentation (Click for list of acceptable documents) and submitting it to the Registration and Transcripts Office located in the Administration Building.

**Failure to provide VLP documentation will mean:**
- your scholarships and financial aid awards may not be released, and/or
- you will be charged nonresident tuition.

Visit [http://registros.arizona.edu/students/personal-information/prop-307?audience=students&ctl=17](http://registros.arizona.edu/students/personal-information/prop-307?audience=students&ctl=17) for more information.

f. Go to **Option 2 – Select Secondary Document A** and select **Spring 2021 INTL Attestation** from the dropdown

g. Use the **Attach Secondary Document A** link to attach your Attestation form **AND** the document referenced **IN** the Attestation form

The document attached will show up at the bottom of the page
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#### Step h.
- Go to **Option 2 – Select Secondary Document B** and select **Other Legal Presence Doc** from the dropdown.

#### Step i.
- Use the **Attach Secondary Document B** link to attach the additional document that demonstrates your lawful presence.

#### Step j.
- After attaching the document for verification, click on **Submit Documents**.

#### Step k.
- Once submitted, the confirmation message will appear.

#### Step l.
- After submission, the Office of the Registrar will review your documents and process your request for Lawful Presence.