



RESIDENCY APPEAL REQUEST FORM

Residency Classification Office

Modern Languages Building, Room 347

P. O. Box 210067, Tucson, AZ 85721-0067

Phone 520-621-3636 | Fax 520-621-3665 | RCO@email.arizona.edu

The Residency Review Committee is responsible for rendering a decision in accordance with Arizona State Statutes and Board Policy for determining tuition status. Failure to file a request for review within the time prescribed shall constitute a waiver of the right to request review.

Fall 2018 appeal request deadline: October 1st, 2018

Student's Name	Date:
Student's ID Number	
University of Arizona Email	
Current Mailing Address	
City, State and Zip	
Phone	

Available days and times for Residency Classification Review (between 8:30am and 4:30pm):

Monday	
Tuesday	
Wednesday	
Thursday	
Friday	

A request for review by a student classified as a non resident shall be in writing, signed by the student and shall include the following:

- a) the student's current mailing address;
- b) a written statement demonstrating the reasons why the student claims the classification determination is erroneous; and
- c) a signed statement setting forth all facts in support of the student's claim that the classification determination is erroneous.

RESIDENCY REVIEW PROCESS

1. Return this form and your statements to the Residency Classification Office.
2. The Residency Classification Office will schedule a hearing within a reasonable time after receipt of this request and will email a notice of the date, time and place of the meeting at least seven days prior to the meeting.

The decision of the committee shall be final. The decision may be made by the committee at the time of the hearing, or the committee may take the matter under advisement in which case the matter shall be decided within ten days following the hearing.

If the student is determined to be a nonresident, the written notice shall advise the student that no further procedures within the university are available; that the student may have right to judicial review in the state courts; that the time to pursue any legal action may be short; and that if the student wishes to pursue legal action, the student should seek legal counsel.