

# **Ask Us Anything!**

## **Spring 2025**



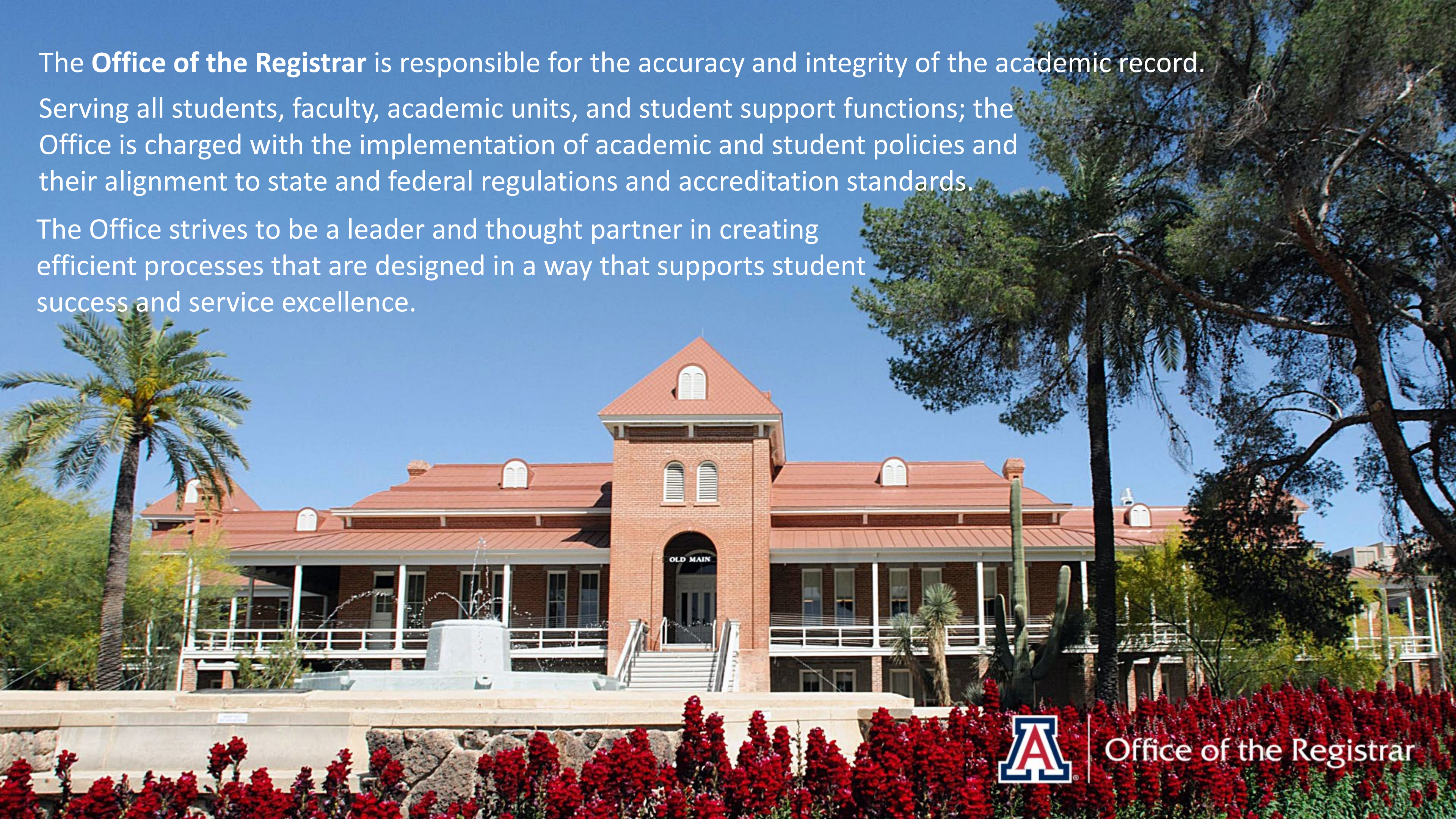
Office of the Registrar



The **Office of the Registrar** is responsible for the accuracy and integrity of the academic record.

Serving all students, faculty, academic units, and student support functions; the Office is charged with the implementation of academic and student policies and their alignment to state and federal regulations and accreditation standards.

The Office strives to be a leader and thought partner in creating efficient processes that are designed in a way that supports student success and service excellence.



Office of the Registrar





# Ask Us Anything! Agenda

Introductions & Unit Overview



Academic Policy Updates and What's Next



Current Projects



**ASK US ANYTHING!**







# Introductions & Unit Overview



**Alex Underwood**  
University Registrar





# Introductions

## Academic Catalog & Policy



**Abbie Sorg**  
Assistant Registrar

- New and amended academic policies
- Managing the University Catalog
- Academic structure updates to majors, minors, and certificates

## Compliance, Systems & Reporting



**Michael Davenport**  
Associate Registrar

- Improve and develop systems to increase efficiency, accuracy and transparency
- Investigations into FERPA compliance
- Operations

## Graduation, Records & Certifications



**Amanda Gluski**  
Associate Registrar

- Graduation Services
- NCAA Compliance
- Military-Connected Benefits & Certifications

## Registration, Residency & Transcripts



**Maggie Ramirez**  
Associate Registrar

- Document Scanning & Archives
- Registration & Student Services
- General petitions, appeals, and grading
- Residency classification

## Room & Course Scheduling



**Jaclyn Pryor**  
Assistant Registrar

- Manage the Schedule of Classes
- Schedule & manage amenities of more than 275 Centrally Scheduled Classrooms (CSC)
- Priority scheduling
- Event Booking CSC





# Academic Policy

## Recent Accomplishments

### Transfer Credit Policies

Eliminated 64-unit limit on community college transfer work, consolidated policies, and ensured all General Education requirements are satisfied by a completed AGEC or previous Bachelor's degree, streamlining the transfer credit process.

*Approved Dec 2024*

### Bachelor's Degree Requirements, Multiple Majors & Degrees, and Major Declaration Policies

Updated to consolidate and align requirements for multiple majors and degrees, eliminating restrictive unit and timing constraints for sequential degrees. These changes support timely graduation and help students make informed decisions based on their academic goals rather than administrative complexity.

*Approved Feb 2025*

Learn more: [registrar.arizona.edu/academic-policy-updates](https://registrar.arizona.edu/academic-policy-updates)





# Repeating a Course & Grading For Repeated Courses

*Pending policy approval. Effective for courses taken fall 2025 and beyond*

## *All students*

- Courses can now be **attempted 3 times**
- Streamlined policy language

## *Undergraduate updates*

- **GRO is now built in, not opt-in.**  
No more GRO applications! Repeated courses will automatically default to use the highest earned grade for GPA calculation.
- **Highest grade attempt is what is applied to GPA**
- **No limit on number of undergrad grade replacement credits**

## *Graduate and JD program updates*

- Graduate students can now **GRO one course** during their career
- Policy codifies practice that JD students can GRO up to three courses during their career

# Updated General Education Policies

*Pending policy approval. Effective beginning Fall 2026 catalog*

Reducing curricular complexity to support students navigating their degree programs and aligning Gen Ed requirements regardless of degree type. Includes updates to **Gen Ed Attributes, Writing, Math, and Second Language** requirements for the **Fall 2026 catalog**.

General Education Structure

- Codifies a 32-unit requirement
- Strengthens Gen Ed attributes in the curriculum without making them graduation requirements.
- Consolidates several General Education policies into a single General Education Curriculum policy.
- Standardizes the approval of substitutions for Gen Ed courses across the university.

Foundations Writing

- Updates Prefix from English to Writing for Foundations courses.
- Support transfer students by providing WRIT 305 credit for foundations writing in place of transfer portfolio
- Removes the MCWA requirement to streamline processes.

Foundations Math

- Establishes a single Gen Ed math requirement, independent of major.
- Allows major-specific math courses to count for both General Education and major requirements.

Foundations Second Language

- Establishes a single Gen Ed second language requirement, independent of degree type.
- Identifies non-course pathways for second language.
- Creates a university-level BA Second Language requirement outside of Gen Ed structure.
  - 4<sup>th</sup> semester proficiency in a single language, or 2<sup>nd</sup> semester proficiency in two languages.

Campus-wide outreach to advisors and academic units will support implementation through communication tools, training webinars, resource guides, and more. A comprehensive communication plan will ensure clear, effective messaging to students and public-facing communities.







# Academic Policy Roadmap

Recommended for 2025-2026

General Education  
(Civics)

Academic Amnesty  
Policies

Academic Petitions,  
Appeals, and  
Retroactive Medical  
Withdrawal

Syllabus  
Policy/Templates

Course Types

Help Shape  
Future Policy:  
[Submit your ideas!](#)







# Completed Projects

## Improving the Student Experience

### University Holds

Implemented the university-wide initiative to simplify and modernize the practice of issuing holds on student records and activity.

### Conferral Cycle Refresh to Batch Awarding of Degrees

Automated degree conferral based on Degree Audit completion, improved wait time for degree conferral from 4-8 weeks to days.

### Standardizing Study Abroad Enrollment and Class Setup Data

Collaborated with Study Abroad to create a consistent scheduling practice for study abroad class sections that supports tracking data appropriately.

### Optimize Automatic Communication

Created an inventory of existing Registrar communications, and revised content and formatting to better use UAccess data for timely, accurate messaging to students, faculty, and staff.

### Transition International Direct to Arizona Online

Supported the transition of the International Direct campus into the Arizona Online campus.

Learn more: [registrar.arizona.edu/projects](https://registrar.arizona.edu/projects)



Office of the Registrar





Ask Us Anything – April 22, 2025

# Current Initiatives and Project Highlights

## SURPASS; Streamlining University Registrar Processes to Amplify Student Success

Modernizing over 80 outdated requests and forms to be integrated into the student information system and reducing complexity for students and staff.

## Multiple projects supporting simplifying the academic enterprise

Simplifying Academic Structure and Diploma Integration, Tracking Honors Students and Courses, Tracking Academic Leadership Roles within UAccess.

Learn more: [registrar.arizona.edu/projects](https://registrar.arizona.edu/projects)





# Streamlining Residency Classification

Revising the Statement of Residency Classification (SORC) for Tuition Purposes to improve the student experience.

SORC questions revised to meet ABOR and legislative changes

Opportunity to reimagine how we gather and process residency information

Improve transparency and streamline the student experience

Increased efficiency and accuracy in residency

Expected roll-out for new SORC  
August 2025.

Expected roll-out for modernized  
continuing student forms  
Spring 2026



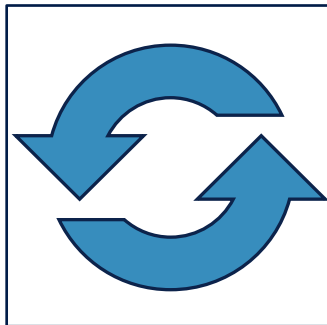


# Removing Barriers to Degree Completion

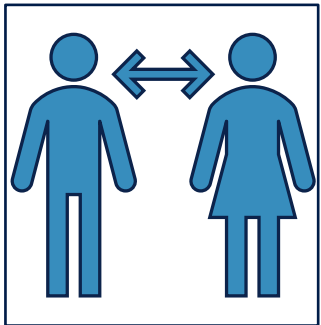
Transitions the Degree Audit Worksheet (DAW) from a paper form into UAccess. This will improve access, clarity, and alignment in the degree conferral process.



Create **earlier interventions** to improve graduation rate



Implement **consistent interactions with the student** about their degree process



Improve **flow of information** between student, advisor and their college/department



Identify ways to **improve the path to graduation** that do not require manipulation of student record



Maximize **existing university tools**





# Reimagine Room & Course Scheduling



## Contact Minute Tracking Exception

**Contact minutes are the amount of time a section must meet in a term**

- Whenever possible, contact minutes are reflected in UAccess
- Exceptions to how contact minutes are tracked can be granted if needed

**Previously:**

- Contact minute tracking exceptions were recorded in an Excel file or BPG
- The exception status was not indicated in UAccess

**Now:**

- Current and historical exceptions are tracked in UAccess > UA Contact Minute Exceptions tile
- Anyone working in the Schedule of Classes is notified of the exception via a message in the Meetings tab

## RCS Keeps you in the know!

- **May 6, 1-2 p.m. Winter 2025 & Spring 2026 Open Scheduling Kickoff Webinar**
- **June 3, 1-2 p.m. RCS Reimagine Project Roll-out Webinar**

## UA Class Scheduling Navigation Tile

**One-stop Shop**

- The navigation tile streamlines the process of creating the Schedule of Classes.

**Scheduling Timeline**

- Designed to guide the user through the cycle of class scheduling.

**User Friendly**

- Improved transparency with updated names for scheduling tiles.



# Ask Us Anything!

Is it a violation of FERPA to discuss student records over email with a colleague?

**My department needs to hold a faculty meeting. Is it possible to use a Centrally Scheduled Classroom?**

What should I do if I suspect there has been a possible FERPA violation in my department?

How can I get help adding a second degree to my undergraduate student's record?

I HAVE TO POST GRADES TOMORROW AND JUST REALIZED THIS STUDENT ISN'T ON THE CLASS ROSTER! HOW DO I GET THEM ENROLLED IN THE COURSE?

One of my students took the prerequisite for this class at another institution but the transfer credit isn't posted on their record yet. What do we do?





# Office of the Registrar

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