



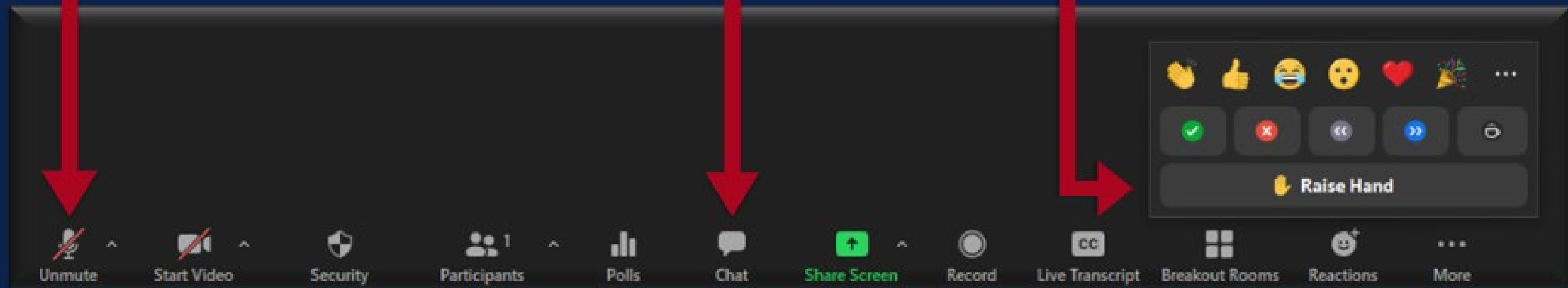
Supporting Military-Connected Students Through Enrollment and Benefit Certification



Office of the Registrar

Not Speaking?
Please stay muted

Questions?
Use the chat or raise your hand



AGENDA

- Overview of Benefits
- Support and Processing
- Spouse Scholarship
- Campus Partners



The **Office of the Registrar** is responsible for the **accuracy and integrity of the academic record**.

Serving all students, faculty, academic units, and student support functions; the Office is charged with the implementation of academic and student policies and their alignment to state and federal regulations and accreditation standards.

The Office strives to be a leader and thought partner in creating efficient processes that are designed in a way that supports student success and service excellence.



Office of the Registrar



Amanda Gluski

Associate Registrar
Graduation, Records & Certifications



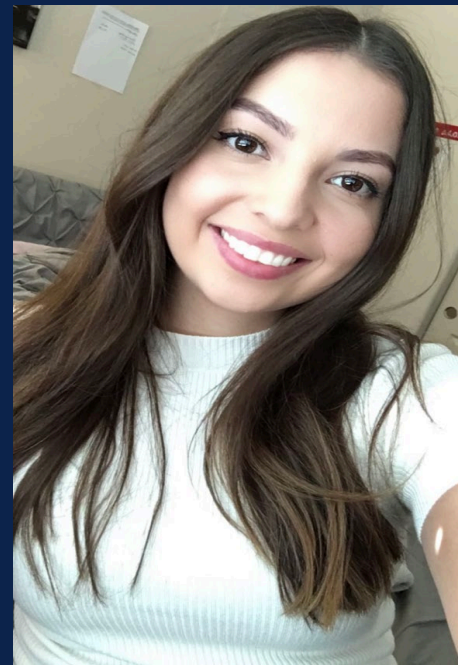
Xavier Pelaez

Manager, Military-Connected Benefits
& Certifications



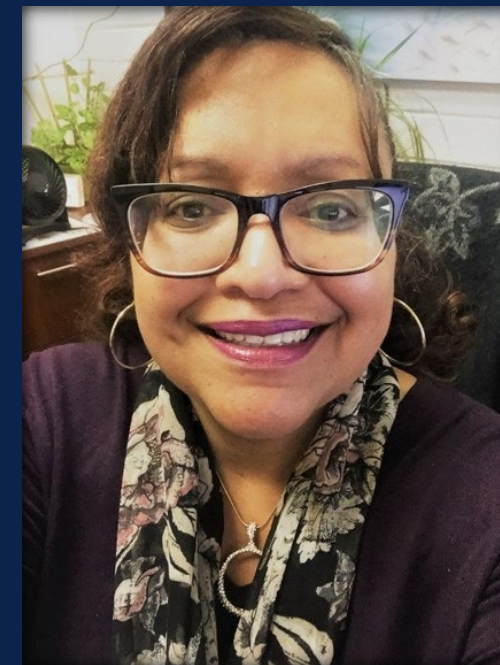
Mike Haines

Military Education Benefits Coordinator



Alexis Garibay

Military Education Benefits Coordinator



Clara Gonzalez

Military Education Benefits Coordinator



Military-Connected Benefits & Certifications

The MCBC team works in partnership with the Veterans Administration to assist University of Arizona military-connected students in using their GI Bill[®] Education Benefits and Tuition Assistance.

MCBC is physically co-located in the **Student Union Memorial Center on the 4th Floor** with the VETS Center. We are **open 8:30 to 4:30 Monday to Friday**, and MCBC School Certifying Officials also schedule Zoom appointments for students residing outside of Tucson using the Trellis platform.

Military-Connected Benefits & Certifications

How We Support Military-Connected Students:

- Serve all students at the University, regardless of location or modality of program
- Process requests for the use of GI Bill[®] benefits
- Communicate with the Veterans Administration
- Ensure students receive benefits to support their academic goals
- DOD Tuition Assistance



Military-Connected Educational Benefits



Veteran's Administration Benefits

Who can use it:

- Veterans
- Active-Duty service members
- Spouses and Dependents

What it covers:

- Benefit level varies by Chapter



Active-Duty Tuition Assistance

Who can use it:

- Active-Duty service members
- All service branches

What it covers:

- Tuition payment as approved by branch
- Maximum amount varies by military branch

Veteran's Administration Benefit Overview

- May be referred to as the "G.I. Bill®"
 - There are multiple chapters or categories of benefits
 - Individuals will have varying levels of financial support based on VA evaluation
- Available to veterans and their dependents/spouses
 - The student will provide our team with a Certificate of Eligibility from the VA when they submit their initial certification request
 - This document confirms that the student is eligible for the benefit, and is required to submit for Residency Exception

"GI Bill® is a registered trademark of the US Department of Veterans Affairs (VA). More information about education benefits offered by VA is available at [the official US government website.](#)"



Tuition Assistance

- Available for active-duty service members as determined by their specific branch
- Each branch provides the benefit via stand-alone portal or system
- Undergraduate students using this benefit receive a tuition rate of \$250/credit hour
- Graduate students using this benefit can use TA, but do not receive the \$250/credit rate
- The benefit pays for tuition only – it does not pay for fees, digital books, etc.
- Students must provide the University with an approval voucher for their benefit to be applied to their account



Yes, Every Term Requires Certification

Students must submit TA or VA requests **each term** in which they are enrolled and intend to use benefits. Remember, it is the courseload that is certified, not the student.

Students who have used a benefit in a prior term (such as Spring 2023) will be assigned a **priority enrollment appointment** for the next term (Fall 2023) to facilitate early submission of benefit requests.



VA Benefits & Efficient Certifications

- Students should submit their VA benefit certification request as soon as their enrollment is finalized
- All courses must appear on the student's advisement report or Plan of Study as required for degree completion, or they cannot be certified
 - Change of major or addition of a minor should be done at the time the student enrolls
 - Any courses that do not appear on either document will require an email from the advisor or graduate coordinator confirming necessity of enrollment
- Late changes to enrollment, or missing items on the advisement report or Plan of Study may result in a delay in the student receiving their benefits



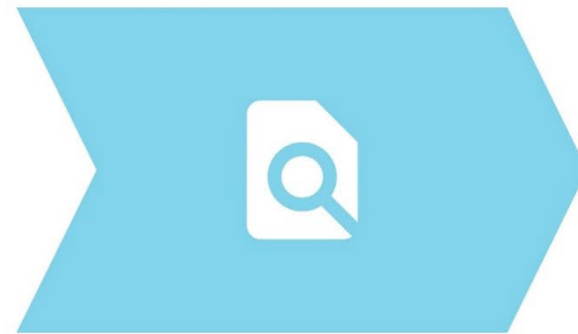
THE PATH TO RECEIVING VA EDUCATIONAL BENEFITS

**Student Meets
with Advisor**



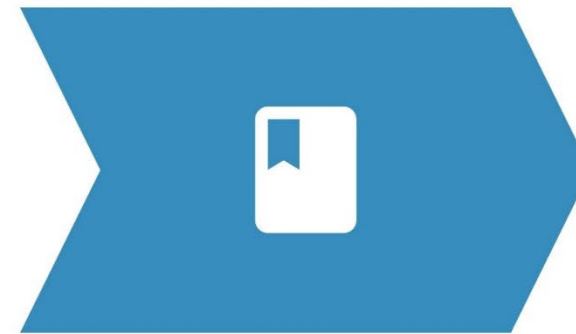
Student ensures planned enrollment meets degree requirements on either their ADVIP or Plan of Study

**Student Enrolls
in Classes**



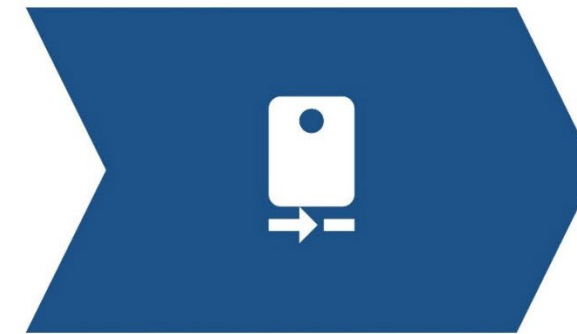
Student uses their first priority enrollment appointment window to enroll

**Student Submits
Certification
Request**



Submit course enrollment for the term via the certification request

**MCBC Submits
Certification to VA**



1. Initial report is sent to VA
2. After the refund deadline, submission is made for tuition and fees. This may take up to 4 weeks so early submission is key

**Educational Benefit
Funds Paid**



Depending on chapter or VA benefit, student will receive funds in Bursar's account or direct to student.

Tuition Assistance Certification

- Student must initiate the request using their service portal (AFVEC, ArmyIgnitED, or NVEC) as MCBC is not permitted to submit on behalf of the student.
 - Base Education Center counselors can help with portal submissions
 - Once the request is approved, the student must forward a copy of the Funding Document or 'voucher' to MCBC for verification and processing
 - It is the student's responsibility to submit an approved voucher for each desired course
- MCBC will verify enrollment and forward the voucher to the Bursar's office
- Once the Bursar receives approval from MCBC, the account will be processed for invoicing



Tuition Assistance Certification - Timelines

- Each service branch has unique timelines and requirements
 - **Army and Marine Corps can submit 60 days out**
 - **Air Force can submit 45 days out**
 - **Navy can submit 30 days out**
- However – all requests for TA must be submitted to MCBC no later than 7 days before the term start date (Regular, 7wk1, etc.) that the student's course is in.



THE PATH TO RECEIVING TUITION ASSISTANCE

**Student Submits
Voucher Request to
Service Branch**



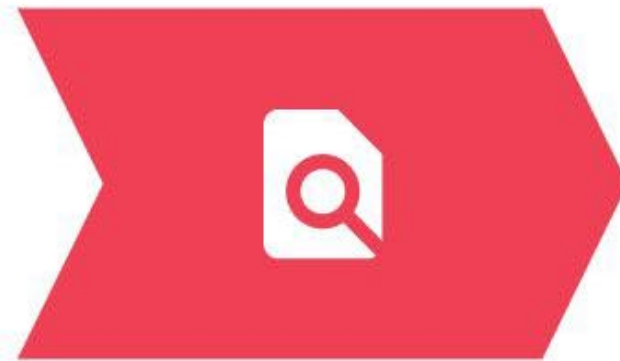
Recommended that planned enrollment meets degree requirements on either their ADVIP or Plan of Study

**Student Receives
Voucher**



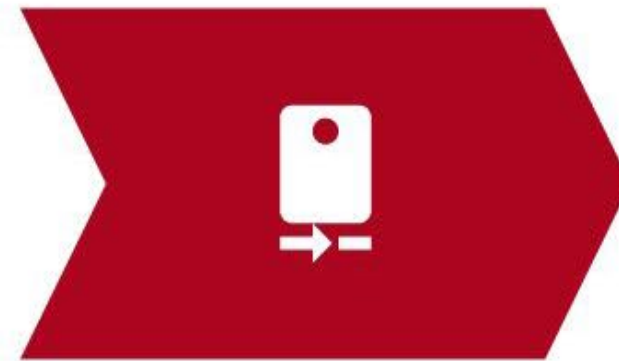
Student uses their first priority enrollment appointment window to enroll

**Student Enrolls in
Courses**



Submit courses taken and request for certification.

**Student Sends
MCBC Their Voucher**



MCBC verifies that the student is enrolled in the courses on their TA voucher, then sends to Bursar Office.

**Educational Benefit
Funds Paid**



Depending on chapter, student will receive funds in Bursar's account or direct to student.

PERSONAL ▾

ENROLLMENT ▾

ADV

Personal Summary



Guest Manager

Campus Health Options

Campus Health Info



Veteran Benefit Certification

Meal Plan



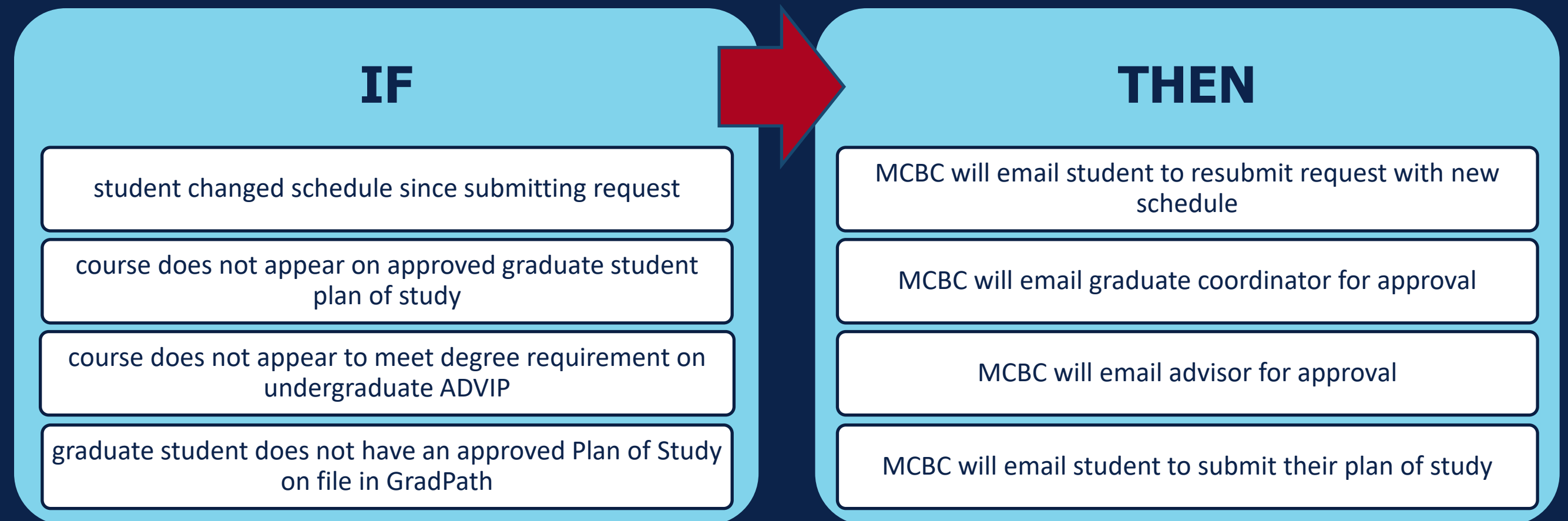
Veteran Benefit Certification

Step 1 | Step 2 | Step 3 | Step 4 | Step 5 | Step 6 |

Choose one term

- Spring 2019
- Summer 2019
- Fall 2019
- Spring 2020
- Summer 2020
- Fall 2020
- Spring 2021

How MCBC Works with Campus Partners





Spouse of Military Veteran Scholarship

The State of Arizona has established the Spouse of Military Veterans Tuition Scholarship to provide for coverage of tuition and fees pertaining to undergraduate degrees at the University of Arizona.

The Arizona Board of Regents (ABOR) was appropriated \$10 Million and has oversight of the program. The first awards for this scholarship are available for Spring 2023.



Spouse of Military Veteran Scholarship

Scholarship Criteria

- Current spouse of an honorably discharged Veteran of the Armed Forces of the United States
- Enrolled in classes at the University of Arizona
- Enrollment in a Bachelor's degree program
- Classification as an in-state Arizona resident

How to Apply

Veteran spouse applicants are required to complete a Free Application for Federal Student Aid (FAFSA) for consideration of federal aid, scholarships, and public grants, with this scholarship serving as a "last dollar" award to cover the remaining cost of tuition and fees after all other aid is received.

Spouses who are eligible for the Department of Veteran Affairs Post-9/11 GI Bill[®] (Chapter 33) may elect to accept those benefits instead of this scholarship, and only one of these can be designated as the final payment source. Funding for this scholarship is dependent on availability.

[Apply for the Spouse of Military Veteran Scholarship](#)



Key Take Aways

- Update ADVIP:
 - Proactively record exceptions/substitutions for in-progress courses
 - Add/remove minors or second majors as quickly as possible
- Ensure Plans of Study are submitted and approved
- Encourage all students to use their priority enrollment appointment to finalize their schedules as soon as possible



Additional Resources

- **Office of the Registrar:**
[Military-Connected Benefits & Certifications](#)
- **VA Benefit Certification Guide:**
[Online Certification Guide](#)
- **Tuition Assistance**
[Tuition Assistance](#)
- **FAQs:**
[Military-Connected Benefits & Certifications FAQs](#)
- **Veteran's Administration:**
<https://www.benefits.va.gov/gibill/>



VETS Center

Veterans Education & Transition Services

LOCATIONS

STUDENT UNION

HEALTH SCIENCES
LIBRARY

ONLINE

At **VETS Centers**, students can access a suite of resources by interacting with our student staff. All of the resources and services are provided to students at no-charge.

- Tutoring during the regular semester
- Printing & computer use
- Career assistance for graduating seniors
- Monthly visits from Tucson VA enrollment staff
- Resource fairs
- Quiet Room reservation
- Peer Advocacy Liaisons (PALS) support
- Donated textbook library
- Locker storage
- Counseling (not linked to the VA)
- Fresh coffee daily
- Food throughout the semester





Questions?



Office of the Registrar

THANK YOU

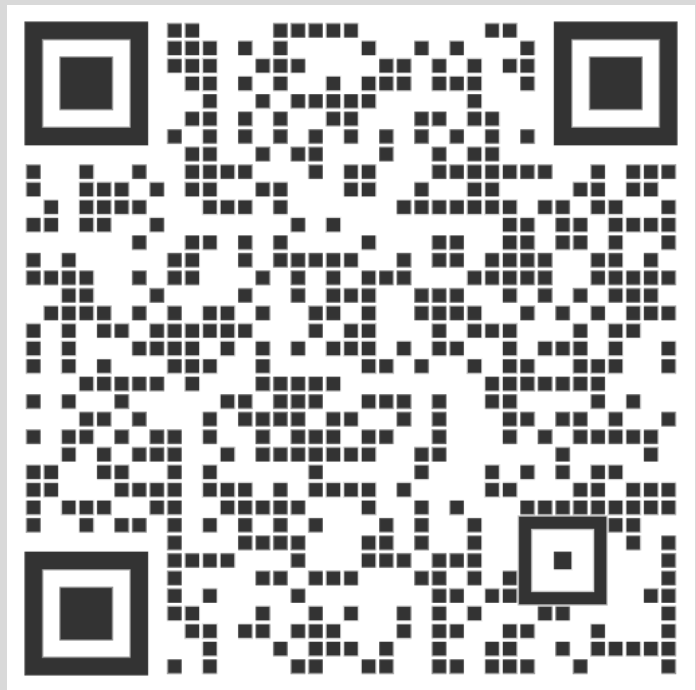
Please visit our website at registrar.arizona.edu for additional information and resources available to the campus community.

Contact us at: Reghelp@arizona.edu



Office of the Registrar

**Please
join us!**



**Register to join the
open forum**

**We invite you to join us on our next
open forum.**

Ask Us Anything!

Join us for an open opportunity to bring your questions to the University Registrar and the Office of the Registrar leadership team. There will be a brief overview of the many functions of the Office, updates on upcoming initiatives, and the popular Q&A session. If you have a question that falls within the Office of the Registrar, now is the time to Ask Us Anything!

April 11, 2023 1 to 2 p.m.

