**Recommendation to Modify a Course**

Submitted by:

**Name:** Click here to enter text.

 **Phone:** Click here to enter text.

 **Email:** Click here to enter text.

 **Initiating Dept or Committee:** Click here to enter text.

 **Date:** Click here to enter a date.

**Course Details**

**Subject Area:**  Click here to enter text.

**Catalog Number:**  Click here to enter text.

**First Term Effective:** Choose an item. **Year:** Click here to enter text.

**Updates Requested** (list new/desired information only. Please note course units, grading basis, catalog number, and component type may be limited based on course type; See [University-Wide House Numbered Courses](https://catalog.arizona.edu/policy/university-wide-house-numbered-courses) policy, [Course Component Handout](https://catalog.arizona.edu/sites/default/files/Component%20Handout.pdf), and Credit Definitions policy for more information)

[ ]  **Enrollment Requirements:** Click here to enter text.

 **Requirement Type:** [ ]  **Course Requisite** (not enforced)[ ]  **Requirement Group** (enforced)

[ ]  **Course Title:** Click here to enter text.

[ ]  **Course Description:** Click here to enter text.

[ ]  **Minimum/Maximum Units:** Click here to enter text.

[ ]  **Course Repeatability:** Click here to enter text.

[ ]  **Grading Basis:** Click here to enter text.

[ ]  **Course Component(s):** Click here to enter text.

**New/Updated Course Attributes**

**Second Language**

[ ]  **1st Semester**

[ ]  **2nd Semester**

[ ]  **3rd Semester**

[ ]  **4th Semester**

[ ]  **Beyond 4th Semester**

**Course Equivalency**

[ ]  **Cross Listed (with:** Click here to enter text.**)**

[ ]  **Equivalent (to:** Click here to enter text.**)**

[ ]  **Mutually Exclusive (to:** Click here to enter text.**)**

[ ]  **First-Year Colloquium**

[ ]  **Success Course**

* **For whom is the course designated (which students targeted)?** Click here to enter text.
* **Is the course required for targeted students?** [ ]  **Yes** [ ]  **No**
* **Please explain how the course satisfies the criteria below:**
	+ **Self-exploration and development:** Click here to enter text.
	+ **Major exploration:** Click here to enter text.
	+ **Preparation for careers or graduate school:** Click here to enter text.
	+ **Tools that can help students succeed in their major:** Click here to enter text.

**General Education**

**A moratorium has been placed on adding courses to the outgoing Tier curriculum for General Education. Please see information about the new General Education curriculum and timelines at** [**https://provost.arizona.edu/content/general-education-refresh**](https://provost.arizona.edu/content/general-education-refresh)**.**

**Honors Course-** select one if appropriate.

[ ]  **Honors Course**

[ ]  **Honors Contract available**

**Available for Special Exam-** select one if appropriate (not available at the graduate level).

[ ]  **Special Exam- Credit Only**

[ ]  **Special Exam- Grade and Credit**

[ ]  **Writing Emphasis Course-** regular junior or senior level courses in which at least half the grade awarded is determined by written work appropriate to the academic discipline.

**Modification Summary**

**Describe all changes to enrollment requirements:** Click here to enter text.

**Describe all changes to catalog entry:** Click here to enter text.

**Briefly describe why the change is necessary or desirable:** Click here to enter text.

**What other courses, departments or programs may be affected by these changes?** (Consider such things as prerequisites, crosslisted courses, degree requirements, related changes being made elsewhere, etc)**:** Click here to enter text.

**\*\*\* A course syllabus should be submitted in addition to this document to support course modifications if course content or units are being updated. All undergraduate and graduate level course syllabi must include all required information listed in the Course Syllabus Policies found in the General Catalog:**

* [**Undergraduate Course Syllabus Policy**](http://policy.arizona.edu/faculty-affairs-and-academics/course-syllabus-policy-undergraduate-template)
* [**Graduate Course Syllabus Policy**](http://policy.arizona.edu/faculty-affairs-and-academics/course-syllabus-policy-graduate)