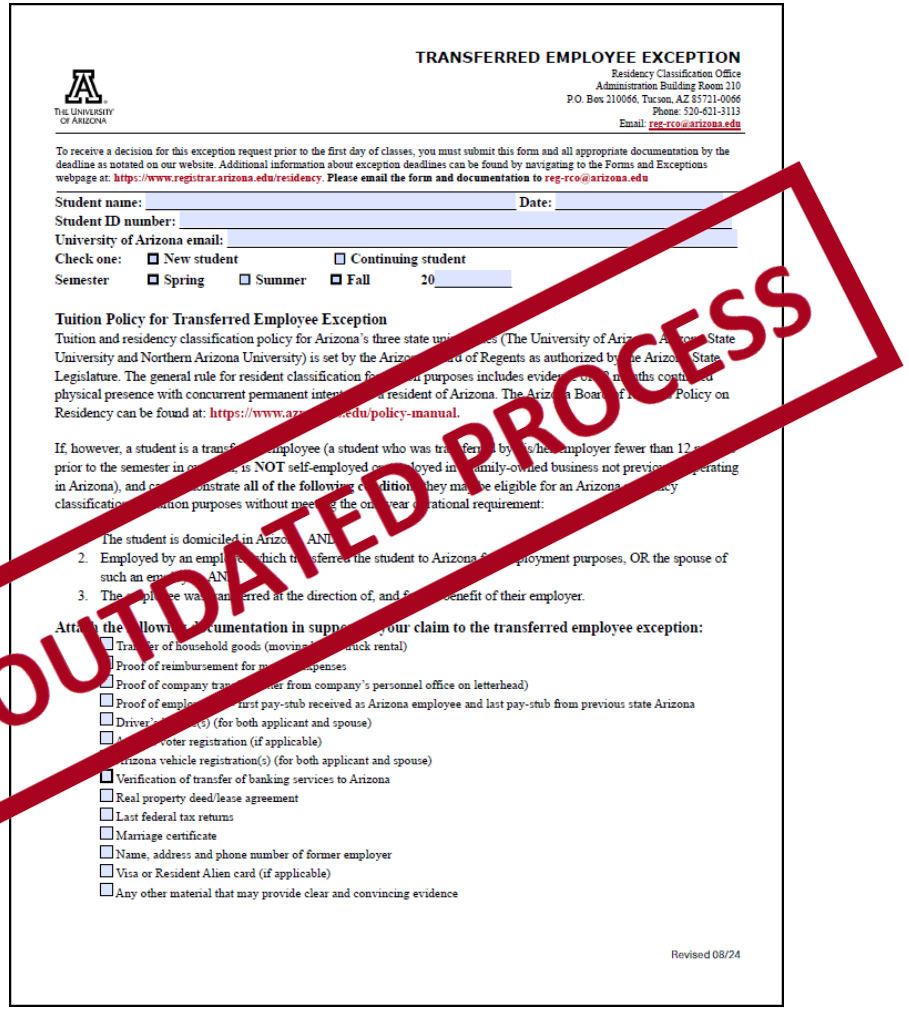
You have reached a form and process that has been updated

The Transferred Employee Exception Form is no longer in use.

This PDF form is no longer in use. The Transferred Employee form has been updated and is now available as an electronic form (eForm) within UAccess Student Center. Learn how to submit residency forms here.



TRANSFERRED EMPLOYEE EXCEPTION

Residency Classification Office
Administration Building Room 210
P.O. Box 210066, Tucson, AZ 85721-0066
Phone: 520-621-3113
Email: reg-rco@arizona.edu

THE UNIVERSITY OF ARIZONA

To receive a decision for this exception request prior to the first day of classes, you must submit this form and all appropriate documentation by the deadline as notated on our website. Additional information about exception deadlines can be found by navigating to the Forms and Exceptions webpage at: https://www.registrar.arizona.edu/residency. **Please email the form and documentation to reg-rco@arizona.edu**

Student name: _____ **Date:** _____
Student ID number: _____
University of Arizona email: _____
Check one: ☐ New student ☐ Continuing student
Semester ☐ Spring ☐ Summer ☐ Fall 20____

Tuition Policy for Transferred Employee Exception

Tuition and residency classification policy for Arizona's three state uni…es (The University of Ari… A…ona State University and Northern Arizona University) is set by the Arizo… …d of Regents as authorized by …e Arizo… State Legislature. The general rule for resident classification fo… …n purposes includes evide… o… …ths conti…d physical presence with concurrent permanent intent… …a resident of Arizona. The Arizo… Board o… …Policy on Residency can be found at: https://www.az… …edu/policy-manual.

If, however, a student is a trans… employee (a student who was tra…ferred by his/her employer fewer than 12 … prior to the semester in … is **NOT** self-employed … …loyed in … family-owned business not previo… …perating in Arizona), and ca… …nstrate **all of the following c…ditions**, they ma… …e eligible for an Arizona … classificatio… …tion purposes without mee…g the on…year …sidency requirement:

1. The student is domiciled in Arizo… AND
2. Employed by an empl… which t…sferred the student to Arizona f… …ployment purposes, OR the spouse of such an em… …AN…
3. The … …ee wa… …ferred at the direction of, and f… …benefit of their employer.

Attach the following documentation in suppo… your claim to the transferred employee exception:

- ☐ Tra…er of household goods (moving … …ruck rental)
- ☐ Proof of reimbursement for m… …penses
- ☐ Proof of company tra… …fer from company's personnel office on letterhead)
- ☐ Proof of emplo… …irst pay-stub received as Arizona employee and last pay-stub from previous state Arizona
- ☐ Driver'… …(s) (for both applicant and spouse)
- ☐ … …Voter registration (if applicable)
- ☐ …rizona vehicle registration(s) (for both applicant and spouse)
- ☐ Verification of transfer of banking services to Arizona
- ☐ Real property deed/lease agreement
- ☐ Last federal tax returns
- ☐ Marriage certificate
- ☐ Name, address and phone number of former employer
- ☐ Visa or Resident Alien card (if applicable)
- ☐ Any other material that may provide clear and convincing evidence

Revised 08/24

OUTDATED PROCESS