MEMORANDUM

Date: March 19th, 2024

To: Robert Q. Berry III, Dean, College of Education  
Iliana Reyes, Associate Dean, College of Education  
Marcy B. Wood, Department Head, Teaching, Learning & Sociocultural Studies  
Melody Buckner, Associate Vice Provost, Digital Learning Initiatives and Online

From: Greg L. Heileman, Vice Provost, Undergraduate Education

Re: Notification of New Program Approval

This memorandum serves as formal notification and official record for approval to create an undergraduate minor in Teaching Online by Design in the Teaching, Learning & Sociocultural Study Department in the College of Education. The first term valid is fall 2024.

By copy of this memo, I am requesting that appropriate changes be made to systems, records, and publications to reflect the creation of the program.

cc: Ronald W. Marx, Interim Senior Vice President for Academic Affairs and Provost  
Greg Heileman, Vice Provost, Undergraduate Education  
Gary Packard, Interim Senior Vice Provost, Online Initiatives  
Craig Wilson, Vice Provost, Online and Distance Education  
Marilyn Taylor, Associate Vice President, Finance and Administration  
Amanda Gluski, Assistant Registrar, Office of the Registrar  
Cindy Williams, Data Analyst, Curricular Affairs  
Academic Programs & Organizations Notifications Distribution List
The following has been created in UAccess.

Effective Date: 03/20/2024

**Academic Plan Code:** TOBDMINU  
**Description:** Teaching Online by Design  
Academic Career: UGRD (Undergraduate)  
Academic Program: blank  
Academic Plan Type: Minor  
First Term Valid: 2244 (Fall 2024)  
Degree Offered: blank  
Req Term Default: Program's Requirement Term  
Transcript Description: Minor in Teaching Online by Design  
CIP Code: 13.0501  
NSC Classification: blank  
Report as NSC Program: Unchecked  
Program Length Type: blank  
Program Length Value: blank  
SULA Special Program: blank  
Ownership, Academic Organization: 3222 (Tch, Lrn & Sociocultural Stdy)  
Campus & Locations:  
Campus: University of Arizona-Main (MAIN) – Location: Tucson (TUCSON)  
Campus: Arizona Online (ONLN) – Location: Online (ONLN)  
Budget Office Owner: 3222 (Teachg Learning Sociocult Stds) – Percent Owned: 100.000  
Total Units: 18