RESOURCE GUIDE: Requirement Groups

Office of the Registrar

Requirement Groups Explained

Requirement Groups are assigned by departments as outlined in the catalog to restrict enrollment into specific class sections in UAccess. When used, enrollment is limited to students meeting certain requirements: prerequisite courses, specific majors, student groups, colleges, Freshman/Sophomore/Junior/Senior status, test scores, and more. Assigning the most used Requirement Groups, as well as how to search for other groups and request a new group is outlined below.

Assigning a Requirement Group

Step 1: Navigate to the **Schedule of Classes** landing page and select the **Adjust Class Associations** tile.
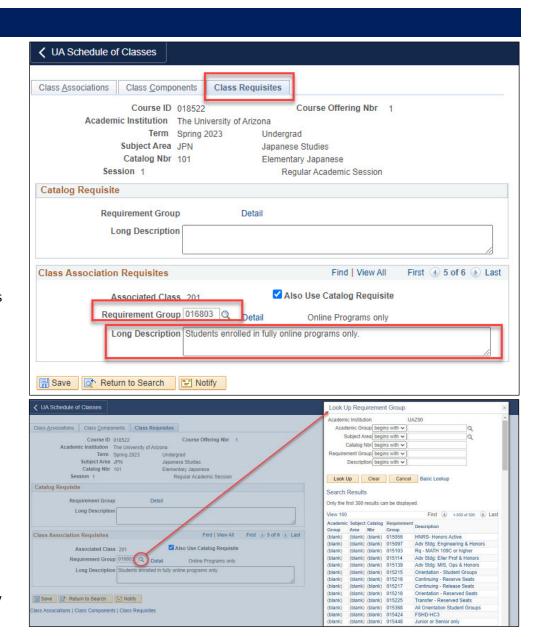
Step 2: Select the **Class Requisites** tab.

Step 3: Under **Class Associations Requisites**, enter the numeric code in the Requirement Group field and confirm the long description of the group is correct.

Step 4: Searching for Requirement Groups: To search for requirements not listed above, use the spyglass next to the Requirement Group code box.

Popular Requirement Groups:
- **016803**: Section enrollment restricted to UArizona Online Campus students
- **018177**: Section enrollment restricted to Global Direct Campus students
- **015056**: Section enrollment restricted to students active in the Honors College
- **017086**: Enrollment limited to Distance Campus Students Only

Requesting a New Requirement Group

If no existing requirement group fits the section's enrollment requirements, departments can submit a request to have a new group created. Requests should include the new group's desired enrollment prerequisites and will be sent to the Office of Registrar **Academic Catalog and Policy** unit for review.

Contact Information

Please contact RCS with any questions regarding setting up Requirement Groups. You can contact us via email: **rcshelp@arizona.edu** or phone: 520-621-3313. For more information, visit our website: **https://www.registrar.arizona.edu**