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ANNOUNCEMENTS

Resolution Week Review
Thank you for partnering with us during Resolution Week to resolve classroom assignment issues for the summer and fall 2022 terms. Together we had great success ensuring your department’s course offerings are set for the Schedule of Classes to go live on March 1.

If you were unable to meet with us and you have outstanding issues that need to be addressed, please contact us.

**Enrollment Life Cycle Open Forum**

*When: 3/1/22, 1-2 p.m. Arizona time*
*Where: Zoom*

Join our team as they discuss the components of successful student registration including creation of the Schedule of Classes, priority registration setup, and more!

**REGISTER FOR THE FORUM**
Section Forms Open for Summer 2022/Fall 2022

Open Scheduling for summer and fall has ended. Please submit a section form for any updates needed. Our goal is to have a 48-hour turnaround time for completion of forms (during peak submission periods, you may see an increase to this time).

REQUEST A SCHEDULE UPDATE

Live Online Classes

During Closed Scheduling, requests for main campus live online classes should be submitted via a section form that includes rationale. RCS will facilitate sending these section forms to the appropriate associate dean and the provost for approval. Since these section forms will not be processed until the approvals are obtained, expect a longer turnaround time than normal.

REQUEST A LIVE ONLINE CLASS

Contact Minute Compliance

Departments should be monitoring contact minute compliance to ensure courses are properly meeting the correct contact hours. Access a report by going to:

UAccess Analytics > Dashboards > Student > Course and Fee Management > Contact Minutes Report
Update to Course Fee View in Schedule of Classes

Updates were made to the way fees are listed in the Schedule of Classes to clarify that fees are charged separately from tuition.

Administrative Student Center Class Search

Modern Student Center Class Search
SCHEDULING TIP

Setting Up a 100% Engagement Course

Departments may work with Student Engagement & Career Development to design a 100% Engagement course to provide students with a uniquely integrative educational experience. Completing a 100% Engagement course allows students to earn an “Engaged Learning Experience” notation on their transcript.

When setting up a 100% Engagement course, you must always add two engagement attributes: one activity and one competency (see example below).
Refer to the list of engagement attributes below when setting up your 100% Engagement course:

<table>
<thead>
<tr>
<th>Course Attribute</th>
<th>Course Attribute Value</th>
<th>Description</th>
<th>Formal Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>SEA</td>
<td>CE</td>
<td>Creative Expression</td>
<td>Engagement: Creative Expression</td>
</tr>
<tr>
<td>SEA</td>
<td>CP</td>
<td>Community Partnership</td>
<td>Engagement: Community Partnership</td>
</tr>
<tr>
<td>SEA</td>
<td>DI</td>
<td>Discovery</td>
<td>Engagement: Discovery</td>
</tr>
<tr>
<td>SEA</td>
<td>EN</td>
<td>Entrepreneurship</td>
<td>Engagement: Entrepreneurship</td>
</tr>
<tr>
<td>SEA</td>
<td>IE</td>
<td>Intercultural Exploration</td>
<td>Engagement: Intercultural Exploration</td>
</tr>
<tr>
<td>SEA</td>
<td>LE</td>
<td>Leadership</td>
<td>Engagement: Leadership</td>
</tr>
<tr>
<td>SEA</td>
<td>PD</td>
<td>Professional Development</td>
<td>Engagement: Professional Development</td>
</tr>
<tr>
<td>SEA</td>
<td>TD</td>
<td>Engagement Activity TBD</td>
<td>Engagement Activity To Be Determined</td>
</tr>
<tr>
<td>SEC</td>
<td>CCR</td>
<td>Civic and Community</td>
<td>Engagement: Civic and Community Responsibility</td>
</tr>
<tr>
<td>SEC</td>
<td>DID</td>
<td>Diversity and Identity</td>
<td>Engagement: Diversity and Identity</td>
</tr>
<tr>
<td>SEC</td>
<td>GIC</td>
<td>Global and Intercultural</td>
<td>Engagement: Global and Intercultural Comprehension</td>
</tr>
<tr>
<td>SEC</td>
<td>INC</td>
<td>Innovation and Creativity</td>
<td>Engagement: Innovation and Creativity</td>
</tr>
<tr>
<td>SEC</td>
<td>INT</td>
<td>Interdisciplinarity</td>
<td>Engagement: Interdisciplinarity</td>
</tr>
<tr>
<td>SEC</td>
<td>PRO</td>
<td>Professionalism</td>
<td>Engagement: Professionalism</td>
</tr>
<tr>
<td>SEC</td>
<td>SUS</td>
<td>Sustainability</td>
<td>Engagement: Sustainability</td>
</tr>
<tr>
<td>SEC</td>
<td>TBD</td>
<td>Engagement Competency TBD</td>
<td>Engagement Competency To Be Determined</td>
</tr>
</tbody>
</table>
STAFF SPOTLIGHT

Debbie Milora
Assistant Registrar, Room & Course Scheduling

Started at UArizona: 1/31/00
Transitioned to RCS: 6/29/20

Job Duties
I oversee Room & Course Scheduling operations, working with our team to provide the most accurate Schedule of Classes possible.

Favorite Part of the Job
Working together with colleagues to solve challenges and find new and different ways of streamlining processes to make all our jobs easier.

Fun Fact
I love the beach! There is something very soothing about the sound of the waves crashing ashore, the smell of the salt air, and the way your feet sink into the sand. You’ll rarely find me wearing closed toe shoes.

SUMMER 2022/FALL 2022 SCHEDULE OF CLASSES DATES & DEADLINES

<table>
<thead>
<tr>
<th>DATE</th>
<th>EVENT</th>
</tr>
</thead>
<tbody>
<tr>
<td>MAR 1</td>
<td>Summer 2022/Fall 2022 Schedule of Classes and Course Catalog Available</td>
</tr>
<tr>
<td></td>
<td>Shopping carts will be made available at this time to assist in planning.</td>
</tr>
<tr>
<td>MAR 25</td>
<td>Enrollment Appointments Visible in UAccess</td>
</tr>
<tr>
<td>APR 4</td>
<td>Enrollment Appointment</td>
</tr>
<tr>
<td></td>
<td>• Priority groups</td>
</tr>
<tr>
<td></td>
<td>• Online &amp; distance campuses</td>
</tr>
<tr>
<td></td>
<td>• Junior &amp; senior honors</td>
</tr>
<tr>
<td>APR 7</td>
<td>Enrollment Appointment</td>
</tr>
</tbody>
</table>
• Seniors
• First-year & sophomore honors
• Graduate students
• Second-year & third-year JD
• Professional students

**Enrollment Appointment**

APR 11

• Juniors
• First-year JD

APR 14

• Sophomores
• MLS
• LLM
• SDJ

APR 18

• First-year students

APR 21

• Re-admitted students

APR 25
Non-degree seeking students

Land Acknowledgment

We respectfully acknowledge the University of Arizona is on the land and territories of Indigenous peoples. Today, Arizona is home to 22 federally recognized tribes, with Tucson being home to the O’odham and the Yaqui. Committed to diversity and inclusion, the University strives to build sustainable relationships with sovereign Native Nations and Indigenous communities through education offerings, partnerships, and community service.