Fall 2022 Common Finals

The deadline to submit requests for fall 2022 common final exams was December 1, 2021. Department schedulers will be notified about the status of their request by January 3, 2022.

Requesting Collaborative Learning Spaces during Open Scheduling

Priority for scheduling a Collaborative Learning Space (CLS) will be given to classes that meet the following requirements in the Schedule of Classes by the end of Open Scheduling:

1. Room Characteristic of “35-Collaborative Learning Spaces”
2. Primary Instructor who is on the CLS Preferred Instructor List

After Open Scheduling, there will be a period when departments can view CLS schedules and request available rooms.
2022 Class Formats

In 2022, the University will continue the plan to offer most courses on Main Campus and other locations through the in-person format, with some courses offered through the flex in-person format as public safety requires. 2022 classes will be offered in the following formats:

- **In-Person**: Students and instructors attend class in person.
- **Flex In-Person**: Students participate in a mix of in-person and online modes.
- **Live Online**: Students and instructors are online simultaneously.
- **iCourse**: For the majority of coursework, students and instructors are not required to be online simultaneously. Students complete their work through D2L.

As a reminder, all requests for Main Campus live online classes need approval from the associate dean and provost.

For summer 2022 and fall 2022, please continue scheduling classes using the desired modality. After Open Scheduling ends, RCS will run a report to identify all
live online classes entered during Open Scheduling, and will work to obtain approvals.

During Closed Scheduling, these requests must be submitted via a section form that includes rationale. RCS will facilitate sending these section forms to the appropriate associate dean and the provost for approval.

Work is underway to identify if there will be changes and additional options for course modalities in future terms, and more information will be shared widely when available.

STAY UPDATED ON THE UNIVERSITY'S COVID-19 RESPONSE

REIMAGINING CLASS SCHEDULING

Thank you for helping us kick off our Reimagining Class Scheduling project in September! The input you provided will shape the direction of the project as we work to revamp the class scheduling process.

Overall, it seems interaction with RCS staff is positive and productive, and the main sources of scheduling challenges are UAccess and room selection. You indicated that navigating UAccess often feels complicated and confusing, and that room availability and assignments can be disappointing.

As we embark on this project, our focus will be to address these areas of friction and make the class scheduling process a simpler, more enjoyable experience for all involved. Please stay tuned for regular updates on this project in future issues of RCS News!
When scheduling an Honors section, ensure the following items are set up in UAccess:

1. Maintain Schedule of Classes > Basic Data > Class Attributes

   Course Attribute = HNRS

   Course Attribute Value = HCRS
Adjust Class Associations > Class Components > Class Association Components

Requirement Designation = HONR

Adjust Class Associations > Class Requisites

If the Requirement Group exists in the Course Catalog, it will appear under Catalog Requisite

If the Requirement Group does not exist in the Course Catalog, enter it under
STAFF SPOTLIGHT

Jaclyn Pryor
Central Classroom Scheduling Coordinator

Start Date: 9/20/21

Job Duties
My work focuses on making sure our Centrally Scheduled Classrooms are in the best possible shape for students and faculty. I triage classroom support and manage Collaborative Learning Space assignments and events held in our Centrally Scheduled Classrooms.

Favorite Part of the Job
Working on projects to create a more accessible learning environment for the University community.

Fun Fact
Every year during the holiday season, I
make homemade fruit cakes in honor of my grandmother.

### SUMMER 2022 & FALL 2022 SCHEDULE OF CLASSES DATES AND DEADLINES

#### JAN 16
Last day of Open Scheduling
Department schedules must be completed by this date. After this date, you need to use a section form to request any changes, adds, or cancels.

#### JAN 17
First day of Schedule of Classes clean-up and assignment of Centrally Scheduled Classrooms
RCS will be all-hands-on-deck to clean up the Schedule of Classes before rooms are assigned.
Section forms are not processed during this time.

#### JAN 20
Last day to submit course modifications for fall 2022 Course Catalog
Course Approvals for fall 2022 classes must be submitted by this deadline for priority routing.

#### FEB 7
Last day of Schedule of Classes clean-up and assignment of
Centrally Scheduled Classrooms

RCS will be all-hands-on-deck to clean up the Schedule of Classes before rooms are assigned.

Section forms are not processed during this time.

First day of Resolution Week

Department schedulers can make appointments to meet one-on-one with an RCS staff member to adjust room assignments for fall 2022.

RCS team will begin processing section forms.

Last day of Resolution Week

Department schedulers can make appointments to meet one-on-one with an RCS staff member to adjust room assignments for fall 2022.

RCS team will begin processing section forms.

Summer 2022 and fall 2022 Schedule of Classes goes live
Land Acknowledgment

We respectfully acknowledge the University of Arizona is on the land and territories of Indigenous peoples. Today, Arizona is home to 22 federally recognized tribes, with Tucson being home to the O’odham and the Yaqui. Committed to diversity and inclusion, the University strives to build sustainable relationships with sovereign Native Nations and Indigenous communities through education offerings, partnerships, and community service.