

**MEMORANDUM**

Date: June 16, 2025

To: Frederic E. Wondisford, Dean, College of Medicine - Phoenix  
Kenneth Knox, Vice Dean, Academic & Faculty Affairs, College of Medicine - Phoenix

From: Greg L. Heileman, Vice Provost, Academic Affairs

Re: Notification of New Academic Unit Approval

This memorandum serves as formal notification and official record for approval to establish a new academic unit within the College of Medicine - Phoenix. The unit is the Department of Otolaryngology also known as Ear, Nose, & Throat (ENT). The implementation date is July 1, 2025.

By copy of this memo, I am requesting that appropriate changes be made to systems, records, and publications to reflect the creation of the academic unit.

cc: Patricia Prelock, Senior Vice President for Academic Affairs and Provost  
Greg Heileman, Vice Provost, Undergraduate Education  
Caleb Simmons, Executive Director, Online Education  
Gary Packard, Interim Senior Vice Provost, Online Initiatives  
Marilyn Taylor, Associate Vice President, Finance and Administration  
Amanda Gluski, Associate Registrar, Office of the Registrar  
Academic Programs & Organizations Notifications Distribution List



The following has been created in UAccess.

Effective Date: 01/01/1901

**Academic Organization: 0690**

**Description: COM Phx Otolaryngology**

Academic Institution: UAZ00

Edit Instructor Against: Instructor Advisor

Academic Org Owner: MDPX (College of Medicine-Phoenix)

Budget Office Owner: MDPX (Medicine-Phoenix)

Effective Term: Fall 2025 (2254)