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RCS Chronicles

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Reserve Capacity Available to Schedulers

The Reserve Cap tab is now available to department schedulers in UAccess Student. If you have any changes or additions you would like to make regarding Reserve Capacities, you can find the Reserve Cap tab by logging in to UAccess Student, then click on:

Curriculum Management > Schedule of Classes > UA Schedule of Classes Update and then the far-right tab, Reserve Cap.

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QUESTIONS?
FEEL FREE TO VISIT THE RCS WEBSITE

www.registrar.arizona.edu/rcs/

OR CONTACT US DIRECTLY
(SEE BELOW)

The screenshot shows the UAccess Student interface. The 'Reserve Cap' tab is selected. The main content area displays course information for Course ID 005642, Academic Institution The University of Arizona, Term Fall 2010, Subject Area ABE, and Catalog Nbr 120. Below this, there are sections for 'Class Sections' and 'Reserve Capacity'. The 'Reserve Capacity' section shows a 'Reserve Capacity Sequence' of 1 and an 'Enrollment Total' of 0. There are also fields for 'Start Date', 'Requirement Group', and 'Cap Enrl'.

Please review the instructions on how to apply Reserve Capacities, which can be found on the RCS website:

http://rcs.registrar.arizona.edu/november09/reserve_cap

Feel free to contact RCS if you have any questions
(See Contact Info below)

Permission & Enrollment Scheduler

A new role has just been added to UAccess Student, that of Permission and Enrollment Scheduler. This role is for:

- Those who need to update the Instructor or Enrollment Capacity of sections but do not perform any scheduling of courses for the department.
- Those who used to manage WebReg Permissions

If your department has anyone who should have access to enrollment but *not* scheduling, you will need to request access for that person to add the role of Permission and Enrollment Scheduler.

NOTE: To be given access to this role you must attend training, which will be available on an as-needed basis. RCS will notify you as soon as a date for training has been established.

Priority Registration

As you know, priority registration begins March 31st. If your department previously used WebReg Permissions to restrict enrollments in your sections, you may want to use Reserve Capacities to restrict enrollments for the Fall semester.

If you did not come to the open labs this week to set up Reserve Capacities (formerly WebReg Permissions), please be sure to set them up on your own before registration begins.

Dates and Deadlines

- | | |
|--------------------------|---|
| • March 31st - April 4th | Priority registration for athletes and other designated groups |
| • April 5th - 11th | Priority registration for graduate, medicine, pharmacy, seniors and post-baccalaureate education certification students |
| • April 12th - 18th | Priority registration for juniors and all honors students |
| • April 19th - 25th | Priority registration for sophomores |
| • April 26th - May 2nd | Priority registration for freshman and unclassified students |