

Important Considerations When Performing a Complete Withdrawal

After processing a complete withdrawal from The University of Arizona, you are no longer considered a current student. This is important to understand because this action affects use of University resources, finances, and academic progress. This worksheet will help you understand some of the ramifications of performing a complete withdrawal.

- If you are withdrawing for medical or mental health reasons, you may submit documentation for consideration of a medical withdrawal and a full or partial refund. For more information about medical withdrawal, please contact Campus Health Services at 520-621-6489 or <http://www.health.arizona.edu/academic-absences-withdrawals>.
- If you are a graduate student or a student in a professional program (law, medicine), contact your academic department. A complete withdrawal may impact tuition remission.
- If you are an international student, you are required to meet with an advisor at the International Student Programs and Services to review the impact this will have on your immigration status. Call 520-621-4627 to schedule an appointment.
- If you are receiving Veteran's Assistance, contact The Veteran's Education and Transition Services. <https://www.registrar.arizona.edu/vets>.
- If a student is incapacitated, the Office of Registration and Transcripts at 520-621-3113 should be contacted.

Do you receive financial aid?

Depending on when you withdraw, you may be required to repay all or part of the financial aid that has been dispersed for the term. Withdrawing may also make you ineligible for aid in future semesters, even if you decide to continue your education at another institution. Contact the Office of Student Financial Aid at 520-621-1858, or read more online at: <http://financialaid.arizona.edu/managing-my-aid/withdrawal-and-return-title-iv-funds-r2t4-policy>.

Do you have scholarships or grants?

Performing a withdrawal may affect scholarship/grant awards. For more general information please see <http://financialaid.arizona.edu/scholarships/>. For more information about your personal situation, contact the Office of Student Financial Aid at 520-621-1858 or your private scholarship granting agency. There is an appeal process for loss of scholarship.

Have you talked with your academic advisor?

We strongly recommend that you talk with your academic advisor before withdrawing from your classes. Your academic advisor is the best person to talk with about what impact your withdrawal will have on your academic program and your eligibility to return. If you aren't sure who your academic advisor is, check under advisor(s) on the side menu of your Student Center, call the Advising Resource Center at 520-626-8667, or check online at <http://advising.arizona.edu>.

Is your cumulative GPA below 2.0?

Students who withdraw from the University with a GPA below a 2.0 may not be eligible to return, so talking with your academic advisor is especially important if this applies to you. If you're not sure what your cumulative GPA is, you can find this information through UAccess Student Center, Academic/Statistics tab.

Do you have a balance on your Bursars account?

Having a balance for tuition, fees, or other services on your Bursar's account may make you financially ineligible to register for classes and/or obtain official transcripts. Contact the Bursar's Office at 520-621-3232, or read more online at: http://bursar.arizona.edu/ar-collections/financial_ineligibility.

Are you currently receiving healthcare from Campus Health and/or CAPS?

Continuing care is important. Withdrawing from the University may make you ineligible to use the services provided by [Campus Health/CAPS](#). Call 520-621-9202 to discuss insurance questions, eligibility, and referrals.

Do you live in a residence hall or in a fraternity or sorority house?

By performing a complete withdrawal, you will no longer be eligible for campus housing. You will need to see your RA or Community Director to properly check out of your room. If you would like more information concerning a release from your Housing Leasing Agreement, contact your Community Director or call Residence Life at 520-621-6501. If you currently live in a fraternity or sorority house, contact your house manager.

Do you go to the Student Rec Center?

After performing a complete withdrawal, you may become ineligible to use the Student Recreational Center without paying a fee. For more information on Rec Center membership, call the Department of Campus Recreation at 520-621-8702, or read about it online at: <http://rec.arizona.edu/membership/student>.

Do you use the services provided by the UA Library?

You must be an enrolled student, faculty member, or staff member to check out library materials without paying a fee. Contact the Main Library Information Desk at 520-621-6406 or read about it online at <http://www.library.arizona.edu/services/borrowing/privileges>.

Do you have a student parking permit?

Depending on when in the semester you withdraw, you may be required to turn in your parking permit. Call Parking and Transportation Services at 520-626-7275.

Do you have an on-campus student job?

If you are not enrolled in classes, you cannot be employed in a student job. If you have questions about the status of your on-campus job, contact your employer.

Do you have a Code of Conduct case at the Dean of Students office?

Students who withdraw from the University are not eligible to participate in UA's Diversion Program. A withdrawal can result in registration holds being placed on your account or the transfer of your case back to the courts system/referring agency for adjunction. Contact the Dean of Students office at 520-621-7057.

The complete withdrawal process enables students to return the following semester without applying for a leave of absence or for readmission. If the student plans not to return the very next semester, or is unable to, then these instructions apply:

- Graduate students should meet with their academic department to review leave of absence policies.
- Undergraduate students may be eligible for the Back to UA program. <http://admissions.arizona.edu/other/back2ua-program>
- [Official Leave of Absence](#) for undergraduate student requests are available for Military, International Degree Seeking Students; Non-Degree Seeking Students, and Non-UA Sponsored Study Abroad Students. All requests must be submitted prior to the start of the semester; see [Dates and Datelines Calendar](#).

If you have any further questions about the Complete Withdrawal Process, please contact the Office of Registration and Transcripts for further assistance, Administration Building, Room 210, 520-621-3113, REG-reghelp@email.arizona.edu.